

BOY SCOUT WINTER CAMP

Camp Maluhia

LEADER'S GUIDE 2018

DECEMBER 26 – 29, 2018



Maui County Council Boy Scouts of America
200 Liholiho Street
Wailuku, Maui, HI 96793
(808) 244-3724
www.mauibsa.org

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I. ABOUT CAMP MALUHIA

Camp Maluhia is situated on 212 acres of land on the windward slope of West Maui, approximately 15 minutes from Wailuku, HI. Most of the facilities lie on 17 acres. With its beauty, large capacity, and easy accessibility, Camp Maluhia is occupied 60% of the year and 95% of weekends throughout the year by Scouts and the Maui community.

Camp Maluhia was developed in 1937, in a three-way partnership between Alexander House Settlement (AHS), the Maui County Council Girls Scouts, and the Maui County Council Boy Scouts of America. It was developed under the concept of being a community camp and in the jurisdiction of AHS. In 1947, AHS went out of active community services and turned over the keys of the Camp to the Maui County Boy Scouts. A few years later the Girls Scouts relinquished their interests in the Camp because they had plans to build their own camp in Olinda, leaving the Boy Scouts the sole owners.

Today, Camp Maluhia can sleep 204 people in cabins and about the same number in tents. It boasts new bathroom and shower facilities, a 200 person dining hall, a long house activity center, as well as a pool and large ball-field. Scouts enjoy use of the Makamaka`ole Gulch Trail and the Waihe`e Ridge Trail, both with trail heads in or near camp. Camp Maluhia is rich with native Hawaiian plants and trees, and a nearby ancient Hawaiian Heiau, and promotes a deep respect for the land and its' stewards that came before us.

Join us as we continue our Scouting journey at Camp Maluhia, with new and old friends, fun and adventure!



*"W.H. (Pop) Hutton",
Maui County Council's
first Scout Executive*

II. CAMP RESERVATIONS

Reservations can be made by printing the Troop Roster form and submitting it with payment to the Scout Office. If you prefer to submit the roster electronically, you may email the roster to the District Camping Chair at: fred.donnaventura3@hawaiiantel.net , however your payment must be turned into the Scout Office before camp starts. **No payments will be accepted at Camp!!**

Dates: 2018 Dates: December 26 - 29 2019 Dates: December 26 - 29

2018 Fees & Schedule: *(fees & schedule are subject to change)*

Scout Fee: \$35 each. (if providing own tents)

Adult Fee: \$35 each. (if providing own tents)

Please send payments by check to:

**MCC BSA –Camp Maluhia
200 Liholiho Street
Wailuku, HI 96793**

Please make checks payable to “Maui BSA” with the notation “winter camp fees”. Please note on the check your troop number and council.

All camp fees paid are non-refundable. However, they are transferrable within the troop. For example, if a Scout who has paid fees finds out he can't go to camp, the troop can transfer the payment made to a different Scout without notifying the council. **However, the troop is still responsible for fees for the same number of Scouts and Adults registered.** They are not transferrable year-to-year.

III. LEADERSHIP STANDARDS

The Boy Scouts of America requires two adults (one must be 21 or over) to accompany each troop, the entire time at camp. Generally, this is the Scoutmaster and Assistant Scoutmasters, but other leaders or parents may also serve as camp leadership, if necessary. Scouts attending as “Provisional Troop Scout” or as a guest with another troop, do not need to provide an adult. If some adults will not be staying the whole week, please provide the adults' attendance schedule as soon as you know or at check-in at the latest. If your unit has any trouble securing adequate adult coverage during your stay, please contact the Camp Director as soon as possible for assistance.

Camp Maluhia and the Boy Scouts of America require all adult leaders be Youth Protection trained within the last 2 years. We also recommend that the (acting) Senior Patrol Leader for each troop also have Youth Protection training. (Youth Protection Training Certificate can be earned on-line at www.scouting.org.) Please submit youth protection training certificates in advance by mail, email or fax. Certificates must be present at camp check-in, the day the troop.

At all times at Camp Maluhia, traveling to and from Camp Maluhia, and when on excursions from Camp Maluhia, troops should follow the Youth Protection Guidelines set forth by the Boy Scouts of America. For more information about BSA Youth Protection Guidelines, please go to www.scouting.org/filestore/pdf/623-127.pdf or contact your Boy Scout Council for assistance.

Please remember that it is the number one priority of the Boy Scouts of America and Camp Maluhia that youth are protected from harm and abuse. In Scouting we use the term, “*Safe Haven*” to describe the environment Scouting should provide. Please be sure all adults and youth attending camp understand the Youth Protection Guidelines. We recommend troops and parents view the Boy Scout-age youth protection awareness video, *A Time to Tell*, for boys 11-13 and *Personal Safety Awareness*, for youth age 14-17, and hold a discussion, prior to attending Scout Camp.

Youth Protections Guidelines Specific to Camp

1. **Two adults must be in the camp at all times.** If two adults are not available, no less than one adult and two youth can be left alone.
2. Adults and youth, men and women, have separate sleeping, bathing, and bathroom facilities and privacy is respected.
3. **Youth must always use the buddy system**, in their campsite and when around camp.
4. The location of Scouts should be monitored through-out the day (periodically) and through-out the night.
5. Any Scout or adult who displays or is suspected of unsafe or threatening behavior (words, actions, or otherwise) should be discretely removed from the situation, and immediately reported to the Camp Director.
6. **ALL LEADERS AND CAMP STAFF ARE MANDATORY REPORTERS OF CHILD ABUSE.** As such, when a situation of abuse or suspected abuse is reported or witnessed, the leader or staff member **MUST** report it to the Camp Director or Scout Executive. When the report is made to the camp director, he/she next reports it to the Scout Executive and then to the Maui County Police Department and CPS, when applicable.

Contacts for suspected, reported or witnessed abuse:

1. **Report all incidents or suspicion to Scout Executive**, Duc Buttons, immediately at (808) 446-8272, or to on-site Camp Director.
2. Maui Police Department: Dial 911 or (808)244-6400
3. Maui Child Welfare Services: 1-800-494-3991

IV. Campsites & Accommodations

All Campsites are on the **First Come Basis**. The \$35 per person fee, covers tent camping, Council administrative cost and bath house facilities & cleaning supplies. **Every Troop must bring their own tents, lanterns, dining flies and cooking gear and food.**

All units are encouraged to tent camp, using their own equipment. If cabins or council tents are requested or used, there will be an additional fee charged in addition to the \$35 per person. For the fee amount, check with the Camp Manager Dylan Law.

V. DINING HALL & FOOD SERVICES

There will be no Dining Hall or Food Service provided for this camp.

All meals are to be provided by each Troop for their own Scouts and Leaders. Plan to provide your own dining flies for your kitchen and dining area. Each Troop, will also need to provide their own cooking and dish washing equipment.

It is strongly recommended, that all Troops take advantage of this Patrol cooking opportunity, and use the time spent in preparation of menus and cooking, to conduct the Cooking Merit Badge, that is no longer offered at summer camp.

VI. HEALTH OFFICER & MEDICATIONS

There will be **NO qualified Health Officer (EMT, RN, PA, NP or Physician)** on-site during camp operating hours. **Unit Leaders are expected to handle all basic first aid situations that happen in your troop.** Basic Life Support response is approximately 15 minutes away from Camp Maluhia. Depending on the location of the person in distress, BLS could be by ambulance or helicopter. Some of our camp programs, such as the 5 mile hike and some outposts, are located in remote areas that may delay medical response from the expected 15 minutes. The Camps' First Aid Supplies are located in the Camp Office, and may be used to augment your Troops' equipment.

All injuries and illnesses that occur during camp, must be reported to the Camp Director for records and insurance purposes.

All Unit Leaders are responsible for the following:

- Receiving and reviewing the person's BSA Health Form Parts A, B and C with parent and doctor's signatures
- Reviewing the person's allergies listed on health form
- Review and check-in medications listed on his health form. Emergency medications that need to be kept on the person, will remain with the person or the leader, depending on preference.
- Reviewing the person's restricted activities listed on the health form and Participation Consent Form
- Asking the person about his recent health

VII. ARRIVAL AND DEPARTURE

Check-in is between 7 and 8 AM on Wednesday. We realize some troops may need to come in before or after that. We recommend coming early instead of late, if you can, as to lessen the

impact your Scouts' programs. Whether you need to come early or late, please notify the Camp Director, as soon as possible, at fred.donnaventura3@hawaiiantel.net to schedule that. Troops can begin arriving on Tuesday evening to set up, but only with prior arrangements and approval.

Wednesday (First Day of Camp)

7-8:00 AM Troop Check-in
Camp site set-up

12:00 noon SPL & Leader Meeting at
Camp Office

Friday (Last Day of Camp)

4 – 5 PM Campsite Inspection & Check-out

VIII. PROGRAM

(SUBJECT TO CHANGE WITHOUT NOTICE)

MERIT BADGE SESSIONS: There are four, 1.5 hour merit badge sessions, Wednesday-Friday. Most merit badges are 1 period per day but some require two or more periods each day. All merit badges are being run/taught by the troops that are attending. The merit badges **cannot** be any that are offered during summer camp. A Troops' **merit badge choice, must be approved** by the Council Camping Chair (Fred Ventura, 808-298-5953 or fred.donnaventura3@hawaiiantel.net) **in-advance.** **All participating Troop, must turn in the merit badge they are offering, NLT 15 November 2018.** A list of available merit badges being offered, will be released by 1 December 2018.

OPEN PROGRAM: While there are many merit badges, activities and advancement opportunities at camp, advancement is only one method of Boy Scouting and only one part of the camp program. Open Program time is meant for boys to explore areas in which they are interested or excited to try. We strongly encourage Scouts to work with their Scoutmasters to identify activities or areas they would like to explore and plan time for those things.

Camp is a unique opportunity where Scouts can stretch their personal limits, practice independence and gain new perspectives, all while having fun in a safe environment. If there is an experience a Scout or troop would like to have that is not listed, please notify the Camp Director, as soon as possible to see what arrangements can be made.

EVENING SESSION: The evening time allows for a camp-wide activity, like Campfire or Scout Vespers Service, or a troop or patrol activity like Outpost or an activity of the troop's choice.

QUIET TIME: Quiet time in camp is 10PM. It means lights need to be out in shared sleeping quarters and all activities should be on the quiet side.

7:00 AM	Breakfast	4:30 PM	Open Program
8:45 AM	Assembly	6:30 PM	Dinner
9:00 AM	Merit Badge Session 1	8:00 PM	Troop Time / Fellowship
10:30 AM	Merit Badge Session 2	9:00 PM	Campsite Time
12:00 noon	Lunch	10:00 PM	Quiet Time
1:30 PM	Merit Badge Session 3		
3:00 PM	Merit Badge Session 4		

IX. MERIT BADGES

(SUBJECT TO CHANGE WITHOUT NOTICE)

Merit Badges are a fun and exciting part of Scouting and Camp. Camp Maluhia is a great place to try new things, finish merit badges you've already started and even work on some badges required to earn the Eagle Scout Rank.

Advancement and Merit Badges work the same at camp as they do at home. Scouts must first work with their Scoutmaster to be sure badges are appropriate to his readiness level and rank. Second, **Scouts must have a blue card (Merit Badge Application) signed by the Scoutmaster** to begin the badge. Third, the Scout works on the badge throughout the week. Some Scouts work faster and may finish badges before the end of the week. Some require more time than is allotted at camp. In these cases, the Scouts can work on the badges during free time, as well.

Merit Badge Program at Camp Maluhia

- Scout must have a "Blue Card" (merit badge application) signed by his Scoutmaster at the first session.
- Scouts will be held to the current requirements of each merit badge, as they are stated at www.Scouting.org.
- Scouts who want to finish a merit badge at camp should bring the partial merit badge card with completed requirements or signed documentation of individual requirements, already accomplished.
- Any pre-requisites for a merit badge to be taken at camp should be brought as written documentation. A previously earned merit badge or rank requirement can be noted and signed by the Scoutmaster.
- There are no additional age minimums or requirements placed by Camp Maluhia on any merit badge or program. As per the Boy Scouts of America, **Scoutmasters are responsible**

for counseling and approving participation in all merit badges, programs and advancement.

- As per BSA policy, completed requirements for an incomplete merit badge, are valid until the Scout turns age 18. A partially completed merit badge may be completed under the same requirements which it was begun, for up to one year from the date started. (After that year, the badge must be finished under the current requirements.)

AQUATICS

BSA Aquatics are about safety and fun, whether at the Camp Maluhia Pool or at the beach or harbor. The first thing Scouts and adult leaders will be asked to do, is attempt the BSA Beginner's or Swimmer's Test. The requirements for this test can be found at http://meritbadge.org/wiki/index.php/BSA_Swim_Test.

All pool usage will be conducted under Troop Swim Guide lines/Safe Swim Defense, under the direction of each units' Scoutmaster.

SHOOTING SPORTS

BSA Shooting sports always starts with learning safe handling, care and use of a bow and arrow and firearms. After doing so, Scouts receive basic instruction and then hone their skills through plenty of practice and one-on-one instruction from experienced instructors. **There are no shooting sports available at this time for Winter Camp.** You will be notified if they become available.

X. TROOP & PATROL ACTIVITIES

TROOP TIME

In the evening, between 8pm and 9pm, Troops may signup to use the pool or any of the camp fire bowls, for Troop Swims or Fellowship Camp Fires. A troop that reserved the pool or a fire bowl are free to invite other troops to join them.

OPEN PROGRAM

During the afternoon Open Program (4:30 to 6:30pm). All Troops are encouraged to use this time to take one of the hikes available at Camp Maluhia, visit Makamakaoli Gulch, or participate in Patrol or Troop competitions on the Ball Field. We have volley ball, basketball, tetherball available to name a few.

CAMPSITE TIME

This is a great time for SPL's to bring communications back to the troop and spend time planning and working together. It also gives younger Scouts the opportunity for some "down time" and to check-in with leaders. Please use these opportunities to be sure all Scouts are present and accounted for.

XI. Planning for Camp

Winter Camp is a Council sponsored Resident Camp that is run like a regular Troop Camp Out, with the addition of shared merit badge classes. **Troops need to bring everything they need to camp, cook, clean and teach their merit badge class.** There will be no paid Camp Staff on site and will be supervised by the Maluhia Camp Manager and District Camping Chair. If you will need a specific facility or have a logistical need (like electricity), you must contact Fred Ventura at (808)298-5953 or fred.donnaventura3@hawaiiantel.net as soon as possible.

XII. CONTACTING CAMP

Camp Office Phone: (808) 244-4927

EMERGENCY CONTACT

Emergency Contact-Camp Manager: [\(808\)-419-8803](tel:8084198803)

For emergency use only, the camp's physical address is 3450 Kahekili Hwy., Wailuku (bordering Kahakuloa). Google will take you to our mailbox on the right side of the highway, but not to camp. Pass the mailboxes about ½ mile and on the right you will see sign for "Mendes Ranch". Opposite the sign on the left side is a **CAMP MALUHIA** sign. Turn left up that road, through the lower gate. Stay on the main road until the trail head is in front of you and the road forces a 90 degree left turn. **There is another CAMP MALUHIA sign in front of our outer parking lot. Drive through the outer parking lot and into the next lot, adjacent to camp and park in reverse.** Walk around the gate and go to the Camp Office/First Aid Office, which is the second building on the left.

If you find yourself in an unfortunate situation where you need to contact a camper in an emergency situation, please call the Camp Office Phone and then the Emergency Phone, above. Please be prepared to state the camper's troop number and name. That information will assist us in locating the Scout as soon as possible.

There is a phone at Camp Office and cell phones have limited connectivity in most of the Campsites and activity areas.

Please do not plan on calling campers or receiving calls from campers, except in case of emergency. If an adult has a special need to use the phone (like business or health) he should notify the Camp Director, in advance, and coordinate phone use upon check-in at camp.

XIII. EMERGENCY PROCEDURES

All Camp-wide Emergencies

Signal: Airhorn sounds continuously

Procedures:

- ✓ Troops Meet at the Flag Pole/Assembly Area
- ✓ Scoutmaster takes roll
- ✓ When troop is present and accounted for, troop sits down.
- ✓ Scoutmaster or SPL reports number of people to Program Director
- ✓ Camp Director takes roll of staff to ensure all are present
- ✓ Wait quietly in place until all clear horn sounds (one long blast)

Evacuation Procedures

- ✓ Please park backed-in to parking spots so cars need only to pull forward in case of an emergency.
- ✓ Drivers should keep their car keys on their person at all times.
- ✓ Campers will be evacuated and cars dismissed at the cue of the Camp Director or his appointee, after roll has been taken.

Hurricane Storms (Severe), Tsunami, Flash Flood, Earthquakes

- ✓ At the first sign of Natural Disasters, all campers should walk to their campsites and await further instruction.
- ✓ Take shelter in accordance to the weather. Refer to the BSA Weather Hazards training prior to camp.
- ✓ Wait in sheltered position until all clear alarm is sound; one long blast of airhorn.

Serious Injury or Loss of Consciousness

- ✓ Emergency first aid is given
- ✓ Individual to be moved only by authorized persons
- ✓ Ambulance or Police Department called
- ✓ Scout Executive and Council President notified
- ✓ Reports filed with the Regional / National office

Abuse, Harassment, or Bullying

All incidents of child abuse, or suspected abuse, will be reported to the Camp Director or the Program Director. The Scout Executive will be notified and immediate action will be taken as outlined by the National Policy of the BSA.

XIV. BSA & CAMP POLICIES

Camp Maluhia adheres to all BSA Policies and Rules. Please refer to the Guide to Safe Scouting for a list of the majority of policies that apply to camp. Due to camps serving so many youth at the same time, there are additional standards to which all BSA Accredited Camps must meet:

1. Activities and programs at camp should be in line with the Aims (Citizenship and Character Development and Physical and Mental Fitness) and Methods of Scouting.
2. Buddy system should be used at all times by campers and is recommended for adults.
3. Interactions at camp should be guided by the Scout Oath and Law.
4. Checking-in and out of camp, when coming or going at any time of the day or night, is required. Please use the clipboard hanging outside the first aid station for this purpose.
5. Dress at camp is Troop Activity Uniform during the day and full BSA Field Uniform for flag raising and lowering assemblies, Vesper Service and Campfire. All people in camp must wear close-toed shoes, at all times in camp.
6. Health Form (BSA) must be on file for every camper, leaders, adult staff or guest in the camp. Parts A and B for those staying 3 days or less, and Parts A, B and C for those staying longer than 3 days.
7. Firearms, other than those that are part of camp program, are not allowed on the property. All firearms and bow and arrows must be stored locked, in accordance to BSA policies. Please do not bring firearms, bow and arrow, or weapons to camp.
8. Fires may only be in fire rings, barrels or BBQ pits, provided for you, and put out cold, when unattended.
9. First Aid can be accessed by going to the First Aid Office, (in the Camp Office) near the camp parking lot. It can also be accessed by addressing any staff member and he will assist you.
10. Flammables in large quantities are not allowed in camp. Propane may be brought for use with stoves or lanterns but should be stored in the care of an adult or can be locked in the camp's flammables locker by talking with the Commissioner. Liquid fuels are never allowed to be used in campfires.
11. Leadership must consist of a minimum of one 21 year old and one 18 year old at all times.
12. Lost and Found should be turned into the Commissioner. Scouts do not keep things they find that do not belong to them. After camp, lost and found will be at the Maui County Council office for 2 weeks.
13. Smoking and Tobacco use is not permitted in camp. There will be a designated spot in the parking lot for smoking, if people over the age of 18 choose to participate in those activities discretely, during camp.

14. Swim trunks for males or one piece swimsuits for females are appropriate for the pool. Open-toed shoes may not be worn outside the swim area.
15. Vehicles are not allowed in camp, without permission from the Camp Director or Camp Ranger. Each troop is allowed one trip into camp with one vehicle in order to drop troop gear near their campsite, if weather permits.
16. Visitors and guests are always welcome in camp. Scheduling a tour with the Camp Director is best. All guests must check-in at the First Aid Office and leave a BSA Health Form on file, while in camp.
17. Youth Protection Policies apply to all campers, leaders, adults, staff and guests, at all times during camp session or while on camp property. (See the appendix for YP Guidelines.)

BSA ZERO TOLERANCE POLICY

The Boy Scouts of America and the Maui County Council BSA have zero tolerance policy regarding the following issues, but is not limited to these issues:

- **Drugs and Alcohol use in camp or on a BSA property or attending a BSA program while under the influence of any drug or alcohol.**
- **Violence, threats of violence, coercion, profanity and abuse (physical, emotional, verbal, sexual or neglect) are not permitted at any time or between any people on BSA property or during a BSA program.**
- **Destruction of property (yours, someone else's or the camp's) is not allowed at any time.**

- **Failure to keep Camp Maluhia a “Safe Haven” for youth.**

We reserve the right to refuse service to anyone. Adults and youth who do not comply with all of Camp Maluhia, Boy Scouts of America, Local, State and Federal Laws, can be removed from the property without reimbursement or warning.

Please contact the Scout Executive, Duc Buttons (808) 446-8272, if you have any questions about these policies.

Camp Maluhia Boy Scout Winter Camp Troop Roster

Troop Number _____ Council _____ Dates of Camp _____

Scoutmaster in Camp _____ Phone Number _____

Days in camp: Su M Tu W Th F Sa

Adult #2 _____ Days in camp: Su M Tu W Th F Sa

Position _____ Arrival Time: _____ Departure Time: _____

Adult #3 _____ Days in camp: Su M Tu W Th F Sa

Position _____ Arrival Time: _____ Departure Time: _____

